

France Services Vertalingen

Privacy statement

Version 16 May 2018

Company details

France Services Vertalingen, located at Schoenerstraat 18, 3534 RM Utrecht, registered with the Dutch Chamber of Commerce under file number 62160273.

France Services Vertalingen respects your privacy and handles all your personal data carefully and confidentially in line with the General Data Protection Regulation.

Basis for processing personal data

France Services Vertalingen only gathers and processes the standard personal data you have provided to complete the translation work (*required to carry out an agreement*), i.e. your (company) name, address, telephone number, bank account number and, if necessary, VAT number.

Purpose of processing

France Services Vertalingen only uses your standard personal data to complete the translation work (*to carry out agreements, transactions and services*) and for the administrative handling of this translation work (*administrative handling*).

Duration of data capture

France Services Vertalingen will keep your personal data for as long as you are an active customer and for as long as this data is required to meet accounting, tax and other legal obligations.

Sharing your data with third parties

Your personal data will not be shared with any third parties, except where required to meet accounting, tax and other legal obligations. Your personal data will never be shared with third parties outside the EU.

Safety of saved personal data

France Services Vertalingen has effective technical and organisational measures in place to protect your personal data against unauthorised access, loss or misuse. France Services Vertalingen also uses an SSL security certificate on its website.

Documents

All translation work is done in-house and never outsourced to third parties. The documents to be translated and any reference materials or similar are handled in the strictest confidence and never shared with third parties.

Use of cookies

France Services Vertalingen does not use cookies or similar technologies on its website.

Duty to report data leaks

In the case of a data leak, France Services Vertalingen will report this immediately to the Dutch Data Protection Authority and also inform all affected parties of this leak.

Automated decision-making

France Services Vertalingen does not make any decisions based on automated processing.

Right to review, correct and remove

You have the right to review, correct and remove your personal data at all times. You may also withdraw any permission you have given to process your personal data or object to the processing of this data by France Services Vertalingen. You also have the right to data portability.

Right to complain

If you have a complaint about the processing of your personal data, please direct this to the Dutch Data Protection Authority (www.autoriteitpersoonsgegevens.nl).

Changes to this privacy statement

France Services Vertalingen retains the right to change this privacy statement.
